

**BOARD OF HIGHER EDUCATION**

**REQUEST FOR BOARD ACTION**

**NO.:** BHE 19-07

**BOARD DATE:** June 18, 2019

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**BOARD OF HIGHER EDUCATION FISCAL YEAR 2020 MEETING SCHEDULE**

**MOVED:** That the Board of Higher Education approve the schedule of regular board meetings for Fiscal Year 2020, as presented by the Commissioner.

**VOTED:** Motion adopted by the BHE 06/18/2019

**Authority:** G.L. c. 15A, § 4(f); *By-Laws of the Massachusetts Board of Higher Education*, Articles II and III.

**Contact:** Constantia T. Papanikolaou, General Counsel

## **FY2020 Regular Board Meeting Schedule**

M.G.L. c. 15A, §4(f) requires the Board of Higher Education (BHE) to meet no fewer than six times per year, and at least once every two months, omitting meetings in the months of July and August. Additional meetings, as well as Special meetings, may be called by the Chair of the Board, at other times.

For state fiscal year 2020 (academic year 2019-2020), the following BHE regular<sup>1</sup> board meeting schedule is proposed:

- **Tuesday, October 22** (with Committee meetings on October 15)
- **Tuesday, December 17** (with Committee meetings on December 10)
- **Tuesday, February 4** (with Committee meetings on January 28)
- **Tuesday, March 24** (with Committee meetings on March 17)
- **Tuesday, May 5** (with Committee meetings on April 28)
- **Tuesday, June 23** (with Committee meetings on June 16)

The BHE's By-Laws delegate to the Chair of the BHE, in consultation with the Commissioner, the authority to fix the time and place of BHE regular board meetings. *By-Laws of the Massachusetts Board of Higher Education*, Article II, Section 1. All BHE regular Board meetings will begin at 10:00 am, unless otherwise designated by the Commissioner, in consultation with the Board Chair. The location of each meeting shall be determined by the Commissioner, in consultation with the Board Chair.

Pursuant to the BHE's By-Laws, Committee meetings may be held at any time and place designated by the chair of the committee, the Chair of the Board, the Commissioner or three members of the committee, after consultation with the Commissioner. *By-Laws of the Massachusetts Board of Higher Education*, Article III, Section 5. The BHE's practice is to hold Standing Committee meetings the week before a regularly scheduled board meeting. Tentative dates for the Standing Academic Affairs Committee (AAC), Fiscal Affairs and Administrative Policy (FAAP) Committee, and Strategic Planning Committee (SPC) meetings are referenced above, but are subject to change at the call of the Commissioner, in consultation with the chair of the committee and the Chair of the Board and with proper notice.

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<sup>1</sup> Please note that under state law a BHE member forfeits his/her seat on the board and ceases to be a member if absent from four regularly scheduled meetings during an academic year. See M.G.L. c. 15A, §4(d).