

**BOARD OF HIGHER EDUCATION**  
**REQUEST FOR BOARD ACTION**

**NO.:** BHE 17-09

**BOARD DATE:** June 20, 2017

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**BOARD OF HIGHER EDUCATION FISCAL YEAR 2018 MEETING SCHEDULE**

**MOVED:** that the Board of Higher Education approve the schedule of regular board meetings for Fiscal Year 2018, as presented by the Commissioner.

**Authority:** G.L. c. 15A, § 4(f); *By-Laws of the Massachusetts Board of Higher Education*, Articles II and III.

**Contact:** Constantia T. Papanikolaou, General Counsel

## FY2018 Regular Board Meeting Schedule

M.G.L. c. 15A, §4(f) requires the Board of Higher Education (BHE) to meet no fewer than six times per year, and at least once every two months, omitting meetings in the months of July and August. Additional meetings, as well as Special meetings, may be called by the Chair of the Board, at other times. The BHE's By-Laws delegate to the Chair of the BHE, in consultation with the Commissioner, the authority to fix the time and place of BHE regular board meetings. *By-Laws of the Massachusetts Board of Higher Education*, Article II, Section 1.

For state fiscal year 2018, the following BHE regular board meeting schedule is proposed:

- **Tuesday, October 31** (with Committee meetings on October 24)
- **Tuesday, December 12** (with Committee meetings on December 5)
- **Tuesday, January 23** (with Committee meetings on January 16)
- **Tuesday, March 6** (with Committee meetings on February 27)
- **Tuesday, May 1** (with Committee meetings on April 24)
- **Tuesday, June 19** (with Committee meetings on June 12)

All BHE regular Board meetings will begin at 10:00 am, unless otherwise designated by the Commissioner, in consultation with the Board Chair. The location of each meeting shall be determined by the Commissioner, in consultation with the Board Chair.

Pursuant to the BHE's By-Laws, Committee meetings may be held at any time and place designated by the chair of the committee, the Chair of the Board, the Commissioner or three members of the committee, after consultation with the Commissioner. *By-Laws of the Massachusetts Board of Higher Education*, Article III, Section 5. The BHE's practice is to hold Standing Committee meetings the week before a regularly scheduled board meeting. Tentative dates for the Standing Academic Affairs Committee (AAC), Fiscal Affairs and Administrative Policy (FAAP) Committee, and Strategic Planning Committee (SPC) meetings are referenced above, but are subject to change at the call of the Commissioner, in consultation with the chair of the committee and the Chair of the Board and with proper notice.