

BOARD OF HIGHER EDUCATION

REQUEST FOR COMMITTEE AND BOARD ACTION

COMMITTEE: Fiscal Affairs and Administrative Policy **NO.:** FAAP 14-05

COMMITTEE DATE: October 22, 2013

BOARD DATE: October 29, 2013

**APPROVAL OF MASSACHUSETTS STATE COLLEGE BUILDING AUTHORITY
STUDENT ACTIVITY PROJECT**

MOVED: MASSACHUSETTS STATE COLLEGE BUILDING AUTHORITY
ONE-STOP STUDENT INTERFACE CENTER RENOVATION
SALEM STATE UNIVERSITY

1. The Commissioner of the System of Public Higher Education (the "Commissioner") is authorized and directed in the name and on behalf of the Board of Higher Education (the "Board") to make a written request to the Massachusetts State College Building Authority (the "Authority") that the Authority initiate the projects described in EXHIBIT A attached hereto.
2. Bonds issued by the Authority to finance the projects for which a request is hereby authorized may be issued together with or separately from bonds issued to carry out other projects of the Authority for which the Board authorizes a request.
3. The Commissioner and all other officers of the Board, each acting singly, are authorized to request the Commissioner of Administration to approve in writing the initiation by the Authority of the projects for which a request is hereby authorized, and to do such other things and to take such other action as the officer so acting shall, as conclusively evidenced by the taking of such action, deem necessary or desirable to be done or taken to carry into effect the matters hereby authorized.
4. The Board and the Commonwealth of Massachusetts, acting by and through the Board, declare their official intent under §1.150-2(d)(1) and (e) of the Treasury Regulations as follows:

The Board reasonably expects that there shall be reimbursed from the proceeds of bonds issued by the Authority, expenditures (including expenditures made within the last 60 days) temporarily advanced by the Commonwealth (including within such term the Board and the State Universities) for the projects for which a written request is hereby authorized, the maximum principal amount of such bonds expected to be issued, all or a portion of the proceeds of which are reasonably expected to be used for such reimbursement purposes, being \$2,365,000.

Authority: Massachusetts General Laws Chapter 15A, Section 6

Contact: Sean Nelson, Deputy Commissioner of Administration & Finance
Fiscal and Administrative Policy

EXHIBIT A

MASSACHUSETTS STATE COLLEGE BUILDING AUTHORITY

SALEM STATE UNIVERSITY

ONE-STOP STUDENT INTERFACE CENTER

Description of Project

- (a) The carrying out of preliminary work, including obtaining cost estimates, revenue estimates, preliminary design specifications, feasibility studies, surveys, and site analyses to determine the feasibility, approximate size, scope, purposes, location and other characteristics of any building, structure or facility the Authority is authorized by Chapter 703 of the Acts of 1963, as amended, to provide; and
- (b) The establishment of a "one-stop" student service center in the former interim library space at Central Campus; and
- (c) The carrying out of improvements, renovations, and other work on and the provision and installation of furnishings, fixtures and other equipment for other buildings, structures, or facilities the Authority is authorized by Chapter 703 of the Acts of 1963, as amended, to provide.

Project Overview

- Salem State University will be repurposing the space formerly used as the interim library as a One Stop Student Service Center. The Center will consolidate services offered in the offices of the registrar, financial aid, student accounts, parking passes, student identification cards, etc. The goal of the project is to create a single point of contact for students who need to address administrative issues. Plans are for the Center to be opened in the summer of 2014. The Project will create a state of the art, open and inviting space that removes any stigma or hesitation often realized when students are attempting to address administrative issues, especially those involving finances. In addition to a team of cross-trained service providing generalists, the facility will house specialists for each of the core offices. Core processing functions from the admissions area will also be housed here to allow for a phase two project that will integrate all operations and technology functions across the division.
 - The Project will be managed by the University and funded principally by the Authority.
 - The project revenue source is operating budget revenues.

Project Budget

Total Project Cost	<u>\$2,000,000</u>
Project Fund Deposit	2,000,000
Cost of Issuance/Reserves	<u>365,000</u>
Total Funded by 2014A	<u>\$2,365,000</u>