

CHRISTIAN A. HERTER MEMORIAL SCHOLARSHIP PROGRAM

2019 APPLICATION

APPLICATION DUE DATE: FEBRUARY 1, 2019



**THE COMMONWEALTH OF MASSACHUSETTS
MASSACHUSETTS DEPARTMENT OF HIGHER EDUCATION
OFFICE OF STUDENT FINANCIAL ASSISTANCE
75 PLEASANT STREET, THIRD FLOOR
MALDEN, MASSACHUSETTS 02148
(617) 391-6070**

<http://www.mass.edu/osfa>

The Christian A. Herter Memorial Scholarship Program provides financial assistance to Commonwealth of Massachusetts students who demonstrate academic promise and aspirations for higher education. The special role of the Christian A. Herter Memorial Scholarship, as an early identification program, is to recruit high school sophomores and juniors whose socio-economic backgrounds and environmental conditions may inhibit their ability to persevere and attain their educational goals.

Since 1972, the Christian A. Herter Memorial Scholarship has assisted Massachusetts students with their higher education costs. Each year, twenty-five students are selected as Herter Scholarship recipients. Awards are determined annually, based on a student's college Cost of Attendance, demonstrated need, and the level of funding for the program. Scholarships are awarded for a maximum of four years, and are subject to annual appropriations from the Massachusetts Legislature.

Who is an eligible applicant for the Christian A. Herter Memorial Scholarship?

Any current high school Sophomore or Junior meeting the following qualifications:

- Enrolled in a public or private secondary school in the Commonwealth of Massachusetts
- U.S. citizen or eligible non-citizen and is a permanent legal resident of Massachusetts
- Nominated by a sponsoring school or agency
- Has a cumulative grade point average (GPA) of at least 2.5 on a 4.0 scale
- Demonstrates difficult personal circumstances, high financial need, and strong academic promise to continue his or her education beyond high school, at a college or university

What criteria are used in evaluating the Christian A. Herter Memorial Scholarship applications?

Eligibility is based on achievements in many areas. Students are required to submit an essay describing their future goals and aspirations. Applicants must also demonstrate hardships/obstacles overcome and accomplishments in the following areas:

1) Special Skills 2) Leadership Qualities 3) Relative Maturity 4) Personal Difficulties 5) Motivation 6) Enthusiasm 7) Capacity for Growth 8) Academic Promise 9) Community Outreach and Involvement.

What restrictions are there on the use of the Christian A. Herter Memorial Scholarship?

Recipients may use the scholarship for college related costs only. Such costs may include tuition, fees, room and board, at an accredited postsecondary institution within the United States. The Herter recipient must commence enrollment in a postsecondary institution immediately upon graduation from high school, or permanently forfeit receipt of such a scholarship. A Herter Scholarship recipient who, due to extreme circumstances, has to postpone college enrollment upon graduating from high school, may apply for a deferment of his/her scholarship for a period of not more than two (2) years.

APPLICATION PROCEDURES

All information requested on the Herter Application Form must be provided. Incomplete applications will not be considered.

1. The Nominee's Autobiographical Essay: Each applicant must submit a signed essay, not to exceed two single-spaced pages. The essay will play a significant role in the selection process. Your essay should address the following:

Leadership Qualities: Inspiring or directing others; becoming a role model for your peers. Evidence of leadership qualities can be drawn from personal or academic experiences, including extra-curricular activities.

Obstacles Overcome/Challenges: Achieving a goal despite barriers or challenges that has given you the determination to persevere. Include personal difficulties, hardships, medical problems, whether personal or family related that have directly affected your academic life.

Achievements: Special skills and talents, creative or challenging activities that you have accomplished in your personal or academic life, such as artistic talent, public speaking and scientific or mathematical aptitude.

Community Outreach: Volunteer work performed that has benefited others such as the elderly, not for profit groups or agencies, schools, hospitals or community service agencies.

2. The Supporting Financial Statement: This must be submitted by the applicant to determine his/her eligibility for financial assistance. The information must include a copy of the parent as well as the student's 2018 Federal and State income tax returns. **If 2018 tax returns have not yet been filed, we will accept a combination of copies of actual 2017 tax returns and copies of 2018 W-2's.** If the parent will not file a 2018 tax return, a signed statement must accompany the application, along with official documentation to support income source (i.e. social security, public assistance, etc.) and amount received.

3. Nomination and References: Applicants must be nominated by a school or agency. A total of **two (2)** letters of recommendation are also required, in addition to the nominating statement.

4. High School Transcript: An official high school transcript must accompany your application.

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Assemble your application packet in the following order and use this as your checklist:

- The Christian A. Herter Application Form** _____
- The Nominee's Autobiographical Essay** _____
- Letter of Recommendation from Nominating School or Agency** _____
- Supporting Financial Statement (including copy of 2018 tax forms)** _____
- Two (2) other Letters of Recommendation** _____
- Original Official High School Transcript (Copies not accepted)** _____

Application Due Date is February 1, 2019 – INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

2019 CHRISTIAN A. HERTER MEMORIAL SCHOLARSHIP PROGRAM APPLICATION

The complete application is also available on line at www.mass.edu/herter. The completed application along with all other required information (see instructions) must be **received** by February 1, 2019. **Incomplete applications will not be considered.**

APPLICANT'S INFORMATION

LAST	FIRST	MI	SOCIAL SECURITY NUMBER	DATE OF BIRTH
HOME ADDRESS	CITY	STATE	ZIP	() TELEPHONE
SCHOOL NAME	DATE OF GRADUATION			
SCHOOL ADDRESS	CITY	STATE	ZIP CODE	
()	CURRENT GRADE: 10th 11th (12 TH grade students not eligible to apply)			
SCHOOL TELEPHONE	(PLEASE CHECK ONE)			
CITIZENSHIP STATUS: (please check one) U.S CITIZEN ELIGIBLE NON-CITIZEN NOT AN ELIGIBLE CITIZEN				
E-MAIL ADDRESS:				

LETTERS OF RECOMMENDATION: Two letters of recommendation must be included in your application packet. Letters of recommendation may not be written by the applicant, anyone under 21 years of age or anyone related to you or serving as your legal guardian. A phone number must be included for each person providing a recommendation.
(Note: In addition to the two letters of recommendations, a nominating statement must also be submitted by the person endorsing your application for this scholarship)

RECOMMENDATION 1

Last Name	First Name	Relationship to Applicant (i.e. teacher, counselor, clergy or employer, etc.)		
Telephone Number	Business Address		E-Mail Address (required)	

RECOMMENDATION 2

Last Name	First Name	Relationship to Applicant (i.e. teacher, counselor, clergy or employer, etc.)		
Telephone Number	Business Address		E-Mail Address (required)	

NOMINATING ORGANIZATION: This section **must** be completed by the high school official or agency representative (i.e., Guidance Counselor, social worker, clergy, etc.) who is nominating the student, and **accompanied by an original official high school transcript.**

I, _____, on behalf of _____, whose principal
(Please Print) (Name of Secondary School or Agency)

place of business is located at _____
STREET CITY STATE ZIP

hereby nominate _____ for the 2019 Christian A. Herter Memorial Scholarship Program.

Signature of Nominating Official	Title	Telephone	E-Mail Address (required)
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NOMINATING STATEMENT: Please attach a separate statement that describes the nominee's academic background, motivation and potential for achievement. This statement should also address the nominee's ability to cope with adversity or difficult situations and provide an assessment of his/her eligibility for the Herter Scholarship.

SUPPORTING FINANCIAL STATEMENT

STUDENT NAME _____

I. PARENTAL INFORMATION (This section must be completed by all parents/guardians):

What is your parents' marital status?

(Check one) Married/Remarried _____ Single _____ Divorced _____ Separated _____ Widowed _____

Father/Stepfather/Guardian _____ Occupation _____

Address _____ City _____ State _____ Zip _____

Mother/Stepmother/Guardian _____ Occupation _____

Address _____ City _____ State _____ Zip _____

II. List all other members of the family in the household. Attach an additional sheet if necessary.

NAME	AGE	SCHOOL	RELATIONSHIP TO APPLICANT

III. Provide the following financial information

1. **Parents'/Guardians'** adjusted gross income for 2018 \$ _____
2. Monthly amounts received from: Social Security \$ _____
 V. A. Benefits \$ _____
 Child Support \$ _____
 Welfare/Transitional Assistance \$ _____
 Other Non-Taxable Income \$ _____
3. **Student's** 2018 income from wages, salaries and tips \$ _____
4. Current balance of savings/checking accounts \$ _____
5. If you own a home, what is the market value? \$ _____
6. Amount currently owed on your home mortgage \$ _____
7. Value of other real estate \$ _____
8. Value of current business, investments, farms and other assets \$ _____

IV. Please attach a separate statement to explain any unusual obligations, such as educational expenses or other debts.

NOTE: Copies of the Parent's or Legal Guardian's 2018 Federal and State income tax returns or official documentation to support source and amount of any other types of income are required and must be submitted. If 2018 tax returns have not yet been filed, we will accept a combination of copies of actual 2017 tax returns and copies of 2018 W-2's. Applicants who fail to provide this information will not be considered. Applicants in foster care may submit documentation from the Massachusetts Department of Children and Families.

We (I) declare that the information reported above is true, correct and complete to the best of our (my) knowledge:

Signature of Parent/Guardian (required) Date

Student Signature (required) Date

Return To:
 Office of Student Financial Assistance
 Massachusetts Department of Higher Education
 75 Pleasant Street, 3RD Floor, Malden, MA 02148
Due Date – February 1, 2019