

Massachusetts Application for State Financial Aid (MASFA) MASSAID Report Feature

1. Log in to [MASSAid School Portal](#)
2. Go to the **MASSAid** tab (left hand side of screen)
3. Click **Reports**
4. View **Activity Reports** tab
5. Select **“MASFA Report”**
6. Select appropriate **Academic Year** (*this reporting feature is available starting with AY 2026-2027*)
7. School should automatically populate
8. Click **Generate Report**
9. Report will download in .xls format

NOTE: The report includes all students who have listed your institution on their application. Report includes Complete **and** Incomplete applications.

- Completed applications will show a Student Aid Index (SAI)
- Incomplete applications will not have a SAI

