

CSVP Annual Report

Data Collection and Waiver Submission Portal

All Institutions of Higher Education in Massachusetts must submit the information herein to the Massachusetts Department of Higher Education pursuant to Chapter 337 of the Acts of 2020

The 2021 Campus Sexual Assault Law is one of the first state laws of its kind specifically focused on campus responses to sexual violence. The law applies to both public and private higher education institutions located in the Commonwealth and authorized to grant degrees and has two major sections: a section pertaining to the requirement that all institutions conduct sexual misconduct climate surveys at least once every four years; and another section which imposes specific policy, procedure and **reporting requirements** on institutions' efforts to identify, prevent, and respond to sexual misconduct.

This online portal will serve to fulfill the requirement that institutions report specific sexual misconduct incident data, as required by the law; as well as provide a user-friendly mechanism to provide status updates and documentation related to local law enforcement agency (LEA) MOUs, registration and waiver requests related to Sexual Assault Crisis Service Centers (SACSCs), and additional Campus Safety and Violence Prevention (CSVP) information as appropriate. For more information on the 2021 Campus Sexual Assault Law and other CSVP matters, please visit our website.

You are starting a CSVP Annual Report for Test Institution.

To get started please click Continue.

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Institution Name

Test Institution

Campus Location Name

Campus Location Address

CSVP Contacts

Please update the institution's CSVP contacts on file below.

Please add each of the following users and their contact information for each role at the institution by selecting the "+" if the user is not already part of the EDvera system.

CSVP Secondary Contact

Test User (sarainquiries@dhe.mass.edu)

CSVP Primary Contact

FirstName LastName (test@dhe.mass.edu)

Save and Exit

Save

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Incident Data

For the fields below, please enter the incident data required by M.G.L. c. 6, Section 168E(q) and 610 CMR 14.04(1).

1.
- Total number of reports of sexual misconduct reported to the institution's Title IX coordinator by a student or employee of the institution against another student or employee of the institution

# of reports by students against students	<input type="text"/>
# of reports by students against employees	<input type="text"/>
# of reports by employees against students	<input type="text"/>
# of reports by employees against employees	<input type="text"/>
# of anonymous reports against students	<input type="text"/>
# of anonymous reports against employees	<input type="text"/>
Total reports	<input type="text"/>

2.
- Total number of reports made by a student or employee of the institution against another student or employee of the institution investigated by a local or state law enforcement agency (LEA), if known

# of reports investigated by an LEA by students against students	<input type="text"/>
# of reports investigated by an LEA by students against employees	<input type="text"/>
# of reports investigated by an LEA by employees against students	<input type="text"/>
# of reports investigated by an LEA by employees against employees	<input type="text"/>
# of anonymous reports investigated by an LEA against students	<input type="text"/>
# of anonymous reports investigated by an LEA against employees	<input type="text"/>
Total reports investigated by LEAs	<input type="text"/>

3.
- Number of students and employees found responsible for violating the institution's policies prohibiting sexual misconduct;

# of students found responsible	<input type="text"/>
# of employees found responsible	<input type="text"/>
Total found responsible	<input type="text"/>

4.
Number of students and employees found not responsible for violating the institution's policies prohibiting sexual misconduct;

# of students found not responsible	<input type="text"/>
# of employees found not responsible	<input type="text"/>
Total found not responsible	<input type="text"/>

5.
Number of students and employees found responsible for violating the institution's policies prohibiting sexual misconduct, against which the institution imposed disciplinary actions as a result of a finding of responsibility for violating the institution's policies prohibiting sexual misconduct;

# of students found responsible against which disciplinary actions were imposed by the institution as a result of a finding of responsibility	<input type="text"/>
# of employees found responsible against which disciplinary actions were imposed by the institution as a result of a finding of responsibility	<input type="text"/>
Total disciplinary actions	<input type="text"/>

Please note: the Massachusetts Department of Higher Education (DHE) understands that each institution is unique and may have multiple applicable policies, procedures, offices, or staff which oversee institutional responses to incidents of sexual misconduct as defined under the 2021 Campus Sexual Assault Law. To the extent it is helpful for institutions to provide context regarding the above-reported data, or feedback on the content and format of these questions in the 2021 Campus Sexual Assault Law, please use the fields below to provide any additional explanation or comments you wish for the DHE to consider alongside the data submitted in this

report.

To attach a file drag & drop here or click to choose No file chosen

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Jurisdiction

Please provide the address and contact information for the local LEA or LEAs with jurisdiction on or around the institution's Massachusetts campus(es) required pursuant to 610 CMR 14.04(1)(a).

Agency name

Municipality

Division

Street address

City

Zip code

Phone number

Contact (optional)

Add an Agency

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LEA MOUs

Please provide the information below regarding the institution's entrance into any LEA MOUs required pursuant to M.G.L. c. 6 Section 168E(c), 610 CMR 14.03, and 610 CMR 14.04(2) (if applicable).

1.
- Has the institution entered into an MOU, the terms of which are in compliance with 610 CMR 14.03, with each LEA with jurisdiction on or around each of the intitution's campuses?
- ☐ Yes
- ☐ No

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1.
Has the institution entered into an MOU, the terms of which are in compliance with 610 CMR 14.03, with each LEA with jurisdiction on or around each of the intitution's campuses?

☒ Yes ☐ No

Please certify that the institution has entered into an MOU, the terms of which are in compliance with 610 CMR 14.03, with each LEA with jurisdiction on or around each of the institution’s campuses.

CEO or President Initials

Please provide a copy of the applicable MOU or MOUs.

To attach a file drag & drop here or click to choose

Choose File

No file chosen

Please provide a Status Update on the institution's compliance with M.G.L. c. 6 Section 168E(c) / 610 CMR 14.00 Local Law Enforcement MOUs.

or

To attach a file drag & drop here or click to choose

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No file chosen

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Please provide the information below regarding the institution's entrance into any LEA MOUs required pursuant to M.G.L. c. 6 Section 168E(c), 610 CMR 14.03, and 610 CMR 14.04(2) (if applicable).

1.
Has the institution entered into an MOU, the terms of which are in compliance with 610 CMR 14.03, with each LEA with jurisdiction on or around each of the intitution's campuses?

☐ Yes ☒ No

If the institution has determined that, pursuant to 610 CMR 14.04(2), entrance into one or more MOUs with terms that are in compliance with 610 CMR 14.03, with each LEA with jurisdiction on or around each of the institution's campuses, is infeasible, please certify this determination by initialing the field below.

CEO or President Initials

Please indicate any applicable reasons for why the institution has determined pursuant to 610 CMR 14.04(2) that entrance into such an MOU or MOUs by the institution is infeasible. Please select one or multiple reasons for the local LEA or LEAs' action or inaction that may apply.

- ☐ Untimely or no response from the local LEA or LEAs to the institution's reasonable requests to enter into such an MOU
- ☐ If allowed, the MOU would cause the institution to be in violation of state or federal law
- ☐ An MOU could not be negotiated or finalized despite good faith efforts of both the local LEA or LEAs and the institution
- ☐ Other, please explain.

If other, please specify

Please provide a Status Update on the institution's compliance with M.G.L. c. 6 Section 168E(c) / 610 CMR 14.00 Local Law Enforcement MOUs, which includes a summary of the institution's good faith efforts towards entering into an MOU or MOUs with each LEA with jurisdiction on or around each of the institution's campuses that meet the minimum requirements set forth in 610 CMR 14.03.

or

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SACSC Registration and Waivers

Pursuant to the 2021 Campus Sexual Assault Law, an institution that does not provide its own sexual assault crisis service center (SACSC) shall enter into and maintain an MOU with a community-based sexual assault crisis service center funded by the department of public health (DPH) and a community-based domestic violence program (DVP) funded by DPH.

Institutions that already have such services in place on-campus are exempt from this statutory requirement.

An institution that plans to add to or adjust its existing on-campus services to meet the intent of the statute should use Implementation Year 1 to make the appropriate changes. IHEs that do not offer such services on-campus are expected to engage in good faith efforts to secure the statutorily required MOUs during Implementation Year 1.

If an institution is encountering challenges in this process despite its good faith efforts, and/or requires additional time, it may request a waiver through this annual report.

Please indicate in the fields below whether the institution already has an SACSC, has entered into an MOU with at least one community-based SACSC and DVP funded by DPH, or is seeking a waiver from this statutory requirement at this time.

I believe my institution...

- ☐ ...Is exempt from this statutory requirement because the institution already provides its own SACSC.
- ☐ ...Has met this statutory requirement by entering into one or more MOUs with one or more community-based SACSCs and DVPs funded by DPH
- ☐ ...Despite its good faith efforts, requires additional time to enter into the required MOUs and is seeking a waiver from this statutory requirement at this time.

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If an institution is encountering challenges in this process despite its good faith efforts, and/or requires additional time, it may request a waiver through this annual report.

Please indicate in the fields below whether the institution already has an SACSC, has entered into an MOU with at least one community-based SACSC and DVP funded by DPH, or is seeking a waiver from this statutory requirement at this time.

I believe my institution...

- ☒ ...Is exempt from this statutory requirement because the institution already provides its own SACSC.
- ☐ ...Has met this statutory requirement by entering into one or more MOUs with one or more community-based SACSCs and DVPs funded by DPH
- ☐ ...Despite its good faith efforts, requires additional time to enter into the required MOUs and is seeking a waiver from this statutory requirement at this time.

Please certify that the institution provides its own SACSC by initialing this field.

CEO or President initials

Please certify that the SACSC provides sexual assault crisis services on-campus in response to sexual misconduct to students and employees, including access to a sexual assault nurse examiner (off-campus is acceptable); or domestic violence crisis services by initialing this field.

CEO or President initials

Please certify that the SACSC ensures that a student or employee of the institution is able to access free and confidential counseling and advocacy services either on campus or off campus by initialing this field.

CEO or President initials

Please certify that the SACSC encourages cooperation and trainings between the institution and the SACSC to ensure an understanding of the roles that the institution and sacsc should play in responding to reports and disclosures of sexual misconduct against students and employees of the institution and the institution's protocols for providing support and services to the students and employees by initialing this field.

CEO or President initials

Please provide the address, website, phone number, and email address for the SACSC

Address

Website



Phone number

Email

Please provide the name, title, email address, and phone number for the SACSC Director

Director name

Director title

Director email

Phone number

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Institutions that already have such services in place on-campus are exempt from this statutory requirement.

An institution that plans to add to or adjust its existing on-campus services to meet the intent of the statute should use Implementation Year 1 to make the appropriate changes. IHEs that do not offer such services on-campus are expected to engage in good faith efforts to secure the statutorily required MOUs during Implementation Year 1.

If an institution is encountering challenges in this process despite its good faith efforts, and/or requires additional time, it may request a waiver through this annual report.

Please indicate in the fields below whether the institution already has an SACSC, has entered into an MOU with at least one community-based SACSC and DVP funded by DPH, or is seeking a waiver from this statutory requirement at this time.

I believe my institution...

- ☐ ...Is exempt from this statutory requirement because the institution already provides its own SACSC.
- ☒ ...Has met this statutory requirement by entering into one or more MOUs with one or more community-based SACSCs and DVPs funded by DPH
- ☐ ...Despite its good faith efforts, requires additional time to enter into the required MOUs and is seeking a waiver from this statutory requirement at this time.

Please provide a copy of the institution’s MOU or MOUs with community-based, DPH-funded SACSCs and DVPs.

To attach a file drag & drop here or click to choose

Choose File

No file chosen

Please certify that the MOU or MOUs provide an off-campus alternative for students and employees to receive sexual assault crisis services, including access to a sexual assault nurse examiner if available, or domestic violence crisis services in response to sexual misconduct by initialing this field.

CEO or President initials

Please certify that the MOU or MOUs ensure that a student or employee of the institution is able to access free and confidential counseling and advocacy services either on campus or off campus by initialing this field.

CEO or President initials

Please certify that the MOU or MOUs encourage cooperation and trainings between the institution and the service center or program to ensure an understanding of the roles that the institution, service center and program should play in responding to reports and disclosures of sexual misconduct against students and employees of the institution and the institution’s protocols for providing support and services to the students and employees by initialing this field.

CEO or President initials

Please provide a Status Update on the institution's compliance with M.G.L. c. 6 Section 168E(h) MOUs with Sexual Assault Crisis Service Centers, which includes a summary of the institution's good faith efforts towards entering into an MOU with community-based, DPH-funded SACSCs and DVPs that meet the requirements of Section 168E(h).

or

To attach a file drag & drop here or click to choose

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No file chosen

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Institutions that already have such services in place on-campus are exempt from this statutory requirement.

An institution that plans to add to or adjust its existing on-campus services to meet the intent of the statute should use Implementation Year 1 to make the appropriate changes. IHEs that do not offer such services on-campus are expected to engage in good faith efforts to secure the statutorily required MOUs during Implementation Year 1.

If an institution is encountering challenges in this process despite its good faith efforts, and/or requires additional time, it may request a waiver through this annual report.

Please indicate in the fields below whether the institution already has an SACSC, has entered into an MOU with at least one community-based SACSC and DVP funded by DPH, or is seeking a waiver from this statutory requirement at this time.

I believe my institution...

- ☐ ...Is exempt from this statutory requirement because the institution already provides its own SACSC.
- ☐ ...Has met this statutory requirement by entering into one or more MOUs with one or more community-based SACSCs and DVPs funded by DPH
- ☒ ...Despite its good faith efforts, requires additional time to enter into the required MOUs and is seeking a waiver from this statutory requirement at this time.

Please certify that the institution is requesting a waiver from the SACSC/DVP MOU requirement as a result of both not having its own SACSC and not obtaining a signed MOU despite acting in good faith pursuant to M.G.L. c. 6 Section 168E(h) par. 3 by initialing this field.

CEO or President initials

Please provide a Status Update on the institution's compliance with M.G.L. c. 6 Section 168E(h) MOUs with Sexual Assault Crisis Service Centers, which includes a summary of the institution's good faith efforts towards entering into an MOU with community-based, DPH-funded SACSCs and DVPs that meet the requirements of Section 168E(h).

or

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Additional Information

Has the institution ever administered a Sexual Misconduct Survey?

☐ Yes ☐ No

Please inform the DHE of any areas where technical assistance may be helpful in complying with either the 2021 Campus Sexual Assault Law or 610 CMR 14.00.

Please provide any additional questions, comments, or concerns here.

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Has the institution ever administered a Sexual Misconduct Survey?

☒ Yes ☐ No

Please provide the date of the institution's most recently-administered Sexual Misconduct Climate Survey.

Please explain what kind of survey instrument or template was used (e.g., in-house survey tool, AAU, ARC3, Everfi, Healthy Minds, etc.).

Please provide a list of the data fields that were collected.

or

To attach a file drag & drop here or click to choose

Choose File

No file chosen

Please provide a copy of or link to the published report of the survey's findings.

or

To attach a file drag & drop here or click to choose

Choose File

No file chosen

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