

Massachusetts Department of Higher Education 2026 Campus Safety and Violence Prevention (CSVP) Annual Report Start Guide

Logging into the Portal – By Email Invitation

DHE will send an email reminder to current CSVP Primary and Secondary Contacts to log into the portal and start a 2026 CSVP Annual Report. If any new users need to be added, or changes made, please email Amanda Robbins, Campus Safety Advisor, at arobbins@dhe.mass.edu. Once the new user is added, they will receive the following invitation:

An account has been created for you

MADHE <no-reply@edvera.com>

Wed 12/1/2021 6:45 AM

To: Nally, Alex (DHE) <ANally@dhe.mass.edu>

CAUTION: This email originated from a sender outside of the Commonwealth of Massachusetts mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

Hello, alex.nally@mass.gov. Thank you for signing up with EDvera

Set your password to complete your account registration through the link below.

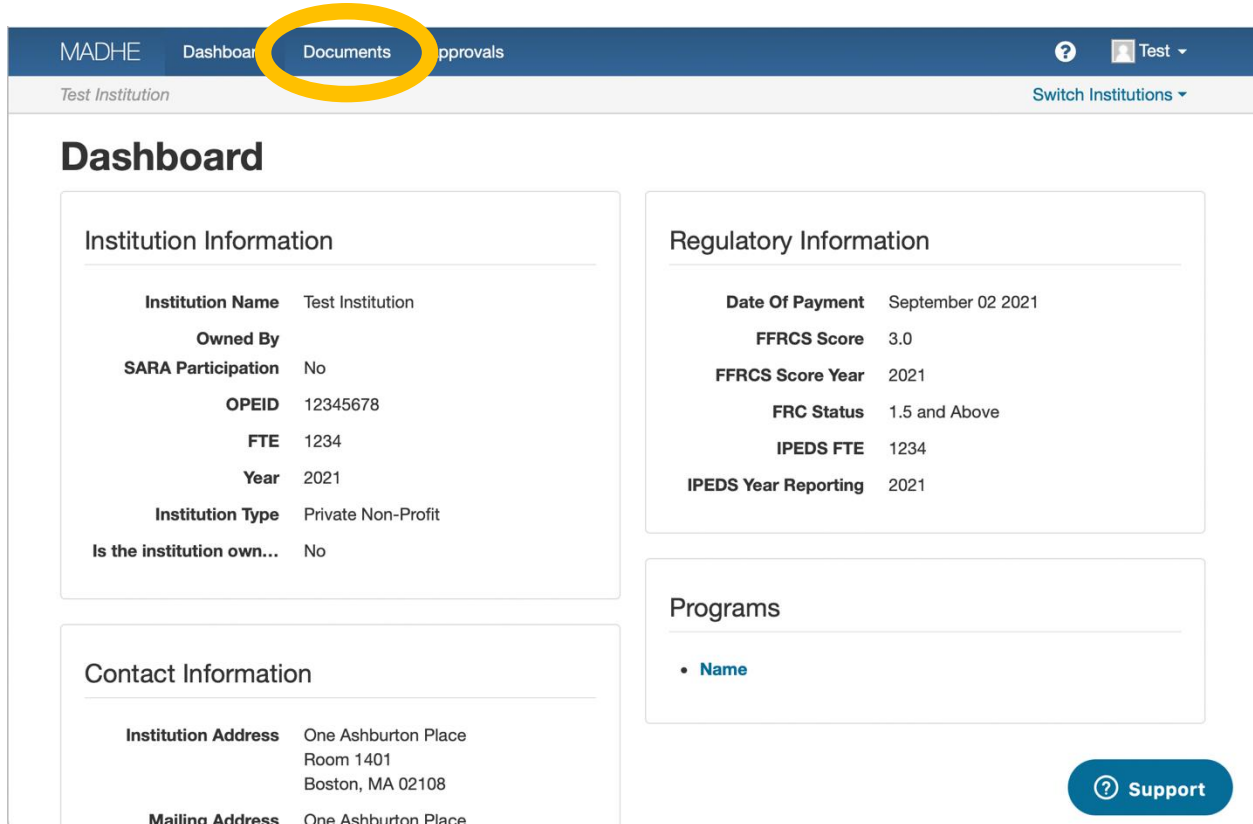
[Set my password](#)

Clicking on the "Set my password" link will allow users to create a password and login. If you did not receive an invitation email, please contact Amanda Robbins, Campus Safety Advisor, via email at arobbins@dhe.mass.edu.

Starting a Report

For 2026, an institution only needs to submit **one report** for all of its Massachusetts campuses. On Tab 3 in the report – *Jurisdiction* - institutions should complete a box for each campus to indicate the applicable Local Law Enforcement Agencies (LLEA) with jurisdiction over that campus.

To begin a new CSVP Annual Report, after logging in click on “Documents”



The screenshot shows the MADHE Dashboard interface. The top navigation bar includes links for 'Dashboard', 'Documents' (highlighted with a yellow circle), and 'Approvals'. The user is logged in as 'Test'.

Dashboard

Test Institution [Switch Institutions](#)

Institution Information

Institution Name	Test Institution
Owned By	
SARA Participation	No
OPEID	12345678
FTE	1234
Year	2021
Institution Type	Private Non-Profit
Is the institution own...	No

Regulatory Information

Date Of Payment	September 02 2021
FFRCS Score	3.0
FFRCS Score Year	2021
FRC Status	1.5 and Above
IPEDS FTE	1234
IPEDS Year Reporting	2021

Contact Information

Institution Address	One Ashburton Place Room 1401 Boston, MA 02108
Mailing Address	One Ashburton Place

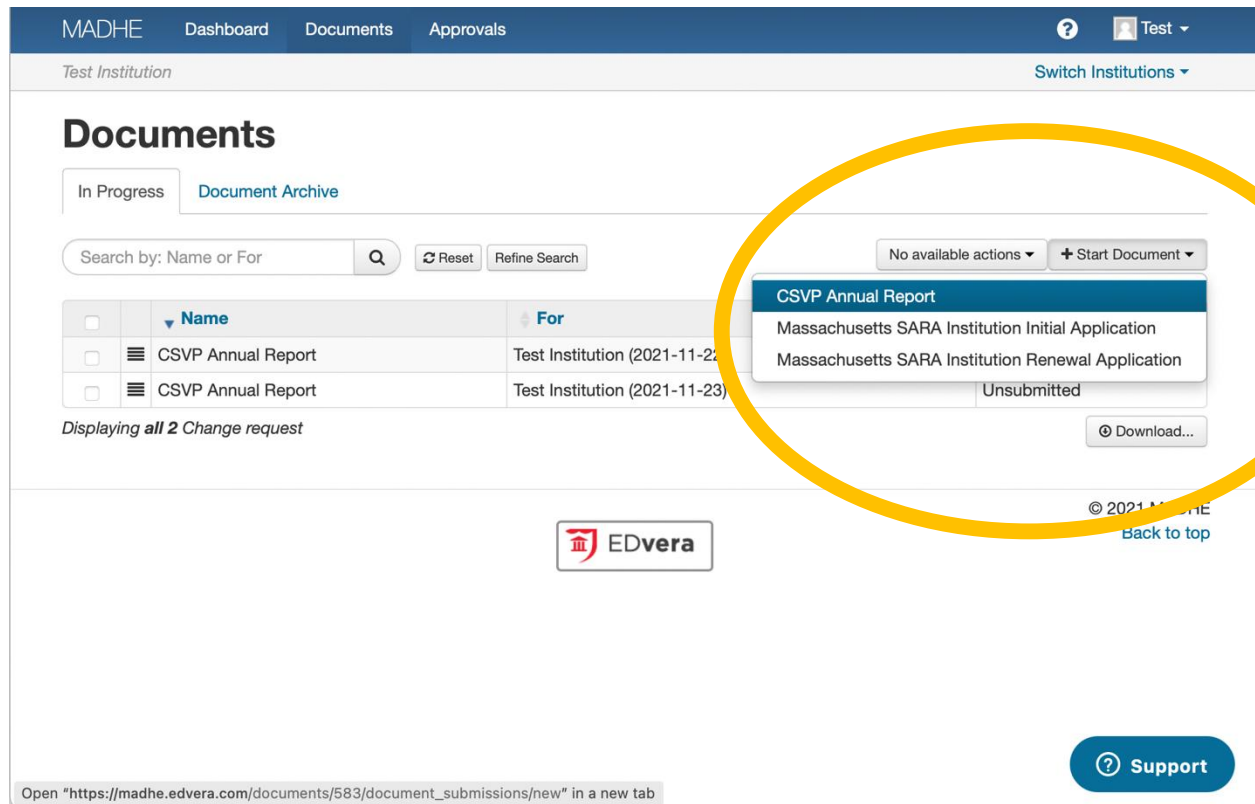
Programs

- [Name](#)

[Support](#)

Next, click on the “+” icon and start a new 2026 CSVP Annual Report:

Note: for 2026, please make sure you select the 2026 CSVP Annual Report.



The screenshot shows the MADHE web application interface. The top navigation bar includes 'MADHE', 'Dashboard', 'Documents', and 'Approvals'. Below this, there's a 'Test Institution' section with a 'Switch Institutions' dropdown. The main heading is 'Documents'. Underneath, there are tabs for 'In Progress' and 'Document Archive'. A search bar is present with a search icon, a 'Reset' button, and a 'Refine Search' button. To the right of the search bar, there's a 'No available actions' dropdown and a '+ Start Document' dropdown. The '+ Start Document' dropdown is highlighted with a yellow circle and contains the following options: 'CSVP Annual Report', 'Massachusetts SARA Institution Initial Application', 'Massachusetts SARA Institution Renewal Application', and 'Unsubmitted'. Below the search bar, there's a table with columns 'Name' and 'For'. The table lists two 'CSVP Annual Report' entries for 'Test Institution (2021-11-23)'. A 'Download...' button is located at the bottom right of the table. At the bottom of the page, there's an 'EDvera' logo, a copyright notice '© 2021 MADHE', a 'Back to top' link, and a 'Support' button. A footer message says 'Open "https://madhe.edvera.com/documents/583/document_submissions/new" in a new tab'.

MADHE Dashboard Documents Approvals ? Test

Test Institution Switch Institutions

Documents

In Progress Document Archive

Search by: Name or For Q Reset Refine Search

No available actions + Start Document

- CSVP Annual Report
- Massachusetts SARA Institution Initial Application
- Massachusetts SARA Institution Renewal Application
- Unsubmitted

	Name	For
☐	CSVP Annual Report	Test Institution (2021-11-23)
☐	CSVP Annual Report	Test Institution (2021-11-23)

Displaying all 2 Change request

Download...

© 2021 MADHE Back to top

Support

Open "https://madhe.edvera.com/documents/583/document_submissions/new" in a new tab

On the next page, you will be able to review introductory information and begin the report. If you have any questions, please visit our website (<https://www.mass.edu/strategic/csvp.asp>) or contact Amanda Robbins, Campus Safety Advisor, via email at arobbins@dhe.mass.edu.